



CHOITHRAM SCHOOL

5 Manik Bagh Road, Indore – 452 014

TEL: 0731-2475252 – 54

CBSE Affiliation No. 10300002

Email: info@choithramschoo.com Website: www.choithramschoo.com



Ref. No. CSMB/Parent /2026

January 08, 2026

LAST DATE TO APPLY FOR THE SCHOOL LEAVING CERTIFICATE / TRANSFER CERTIFICATE

Dear Parent,

Greetings of the Day!

Ref.: Circular (Kramank/Manyata/2024/2036 Dated March 19, 2024) Issued by the DEO, Indore

We wish to have a long and fruitful association with you for the education and progress of your ward. However, if it is decided by you to withdraw enrollment of your ward from the school because of some unavoidable reasons, you are requested to note that as per directives of the District Education officer, Indore (As Ref. Above) the school has fixed the last date for applying for the school leaving certificate (SLC)/transfer certificate (TC) for various classes.

KINDLY NOTE:

1. The Session 2026-2027 shall commence on April 01, 2026, for all the classes as notified earlier.
2. **The last date to apply for the school leaving certificate (SLC)/transfer certificate (TC) is March 31, 2026.**
3. Application for SLC/TC must be submitted through the student's login of school's website www.choithramschoo.com. Present Class XII (2025-26) should also apply online for SLC/TC as the school office will require the details of the bank account of parent to refund the caution money.
4. For students of Class X (2025-2026), the Transfer Certificate (if applied for) shall be processed after declaration of the final board result by the CBSE, but if they wish to leave the school after Class X then the parents must apply for SLC/TC online by March 31, 2026.
5. If any SLC/TC application is received after the last date as mentioned above, then the School and Bus Fee applicable as on the date of applying for the SLC/TC shall be payable by the parents.
6. The Fee details for the session 2026-2027 - Fee Structure, Payment Terms and Schedule are available on school's website.

Warm Regards

PRINCIPAL

(Ms. Chitralekha
Kulkarni)

