

## CHOITHRAM SCHOOL, MANIK BAGH, INDORE COMMUNICATION MATRIX

Sr. No.	Issues	Write to	Title	Email	Cell	Copy	Title	Email	Cell
1	Academic issues related to Hindi Subject (Class VI - XII)	Ms. Shilpa Khargonkar	HOD	shilpa.khargonkar@choithramschoo.com	9893104641	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
2	Academic issues related to English Subject (Class VI - XII)	Ms. Dipti Telang	HOD	dipti.telang@choithramschoo.com	9165740413	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
3	Academic issues related to Mathematics Subject (Class VI - XII)	Mrs. Abeda Raotiwala	HOD	abeda.raotiwala@choithramschoo.com	99926598300	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
4	Academic issues related to Science Subject (Class VI - XII)	Ms. Anshu Chopra	HOD	anshu.chopra@choithramschoo.com	9926189929	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
5	Academic issues related to Social Science Subject (Class VI - XII)	Ms. Deepali Ahirrao	HOD	deepali.ahirrao@choithramschoo.com	8085573116	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
6	Academic issues related to Commerce Stream (Class XI & XII)	Ms. Vinita Sisodiya	HOD	vinita.sisodiya@choithramschoo.com	9907334178	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
7	Academic issues related to Computer based Subjects (Class VI - XII)	Ms. Madhurima Puranik	HOD	madhurima.puranik@choithramschoo.com	9827652065	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
8	Academic issues related to Hindi Subject (Class III - V)	Ms. Meeta Pandit	HOD	meeta.pandit@choithramschoo.com	9406811268	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
9	Academic issues related to English Subject (Class III - V)	Ms. Jinita Chahande	HOD	jinita.chahande@choithramschoo.com	8889676667	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
10	Academic issues related to Mathematics Subject (Class III - V)	Ms. Neha Vaid	HOD	neha.vaid@choithramschoo.com	9300837389	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
11	Academic issues related to Science Subject (Class III - V)	Ms. Navneet Bhatia	HOD	navneet.bhatia@choithramschoo.com	7000061993	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
12	Academic issues related to Social Science Subject (Class III - V)	Ms. Supriya Supekar	HOD	supriya.supekar@choithramschoo.com	9993070994	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
13	Academic issues related to Class I & II	Ms. Tarvinder Ghai	Co-Ordinator	tarvinderkaur.ghai@choithramschoo.com	9425928411	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
14	Academic issues related to Nursery	Ms. Pooja Joshi	Co-Ordinator	pooja.joshi@choithramschoo.com	8817525065	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
15	Academic issues related to Junior Montessori	Ms. Kanchan Kapoor	Co-Ordinator	kanchan.kapoor@choithramschoo.com	9424091355	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
16	Academic issues related to Senior Montessori	Ms. Sapna Bhatnagar	Co-Ordinator	sapna.bhatnagar@choithramschoo.com	9977763655	Ms. Chitralekha Kulkarni	Vice-Principal (Acad.)	chitralekha.kulkarni@choithramschoo.com	9993053305
17	Issues related to House Activities (VI-XII)	Ms. Pushplata Mishra	Activity Co-Ordinator	activities@choithramschoo.com	9826042254	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
18	Issues related to House Activities (I-V)	Ms. Raji Pillai	Activity Co-Ordinator	raji.pillai@choithramschoo.com	9826956784	Ms. Smita Bhargava	Primary Incharge	pi@choithramschoo.com	9893727357
19	Issues related to Indoor CCA- Visual Arts	Ms. Nidhi Jain	HOD	nidhi.jain@choithramschoo.com	9926374540	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
20	Issues related to Indoor CCA- Performing Arts	Mr. Gaurav Vishnar	HOD	gaurav.vishnar@choithramschoo.com	9826072196	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
21	Issues related to International Activities	Ms. Raminder Mac	Co-Ordinator International Affairs	deanactivities@choithramschoo.com	9826889859	Mr. Rajesh Awasthi	Principal	rajeshawasthi@choithramschoo.com	
22	Sports issues	Mr. Devendra Raghuwanshi	HOD	devendra.raghuwanshi@choithramschoo.com	7746010788	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
23	Issues related to discipline amongst Boys students (Sr. Block)	Dr. Shoeb Adil	Discipline Incharge	shoeb.adil@choithramschoo.com	94066-83230	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
24	Issues related to discipline amongst Girls students (Sr. Block)	Ms. Anshu Chopra	Discipline Incharge	anshu.chopra@choithramschoo.com	9926189929	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
25	Feedback of Teachers from Parents / Students	Mr. S. K. Mishra	Vice-principal	viceprincipal@choithramschoo.com	9827653139	Mr. Rajesh Awasthi	Principal	rajeshawasthi@choithramschoo.com	
26	Lunch /Transportation / Hygiene / Infrastructre /Any other non-academic issue	Mr. Vinod Gare	Supervisor	supervisor@choithramschoo.com	9977713645	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
27	Internal & External Examinations	Mr. L.L. Gupta	Examination In-Charge	exam.choithram@gmail.com	9826069432	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
28	Assistance in procurement of fixed assets	Mr. S. K. Mishra	Vice-principal	viceprincipal@choithramschoo.com	9827653139	Mr. Rajesh Awasthi	Principal	rajeshawasthi@choithramschoo.com	
29	Technical issues related to website / google classrooms / any other assistance	Mr. Amit Joshi	Programmer	programmer@choithramschoo.com	9926811089	Mr. Rajesh Awasthi	Principal	rajeshawasthi@choithramschoo.com	
30	Behavioural issues of teaches / students	Ms. Abhilasha Purusothaman Ms. Surbhi Shashtri	Counsellor	abhilasha.purusothaman@choithramschoo.com	9829719124 7987632616	Mr. Rajesh Awasthi	Principal	rajeshawasthi@choithramschoo.com	
31	Administrative issues related to Primary wing	Ms. Smita Bhargav	Primary In-charge	pi@choithramschoo.com	9893727357	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
32	Issues related to discipline amongst students (Pr. Block)	Ms. Smita Bhargav	Primary In-charge	pi@choithramschoo.com	9893727357	Mr. S. K. Mishra	Vice-Principal	viceprincipal@choithramschoo.com	9827653138
33	Issues related to sexual harrasment	Ms. Chitralekha Kulkarni	Member, CASH	chitralekha.kulkarni@choithramschoo.com	9993053305	Mr. Rajesh Awasthi	Principal	rajeshawasthi@choithramschoo.com	

**NOTE: In case any problem is not solved/ acknowledged, please mail at [rajesh.awasthi@choithram.org](mailto:rajesh.awasthi@choithram.org); further you may mail at [sumit.nandedkar@choithram.org](mailto:sumit.nandedkar@choithram.org)**