CHOITHRAM SCHOOL, MANIK BAGH, INDORE

ANNUAL CURRICULUM PLAN SESSION 2020-21

TARGET GROUP: CLASS XI

SUBJECT AREAS: Business Studies

Month/working days	Theme/ Sub-theme	Learni	ng Objectives	Activities/Resources	Expected Learning outcomes	Assessment
0	Nature & purpose of business-	Subject Specific (Content Based) After completion of the chapter student would learn- • Understanding human activity • Classification of different economic & non economic activity • Role of profit • Compare different types of business	Behavioral (Application based) understanding economic behavior risk handling understanding the importance of financial resources fulfilling the need of people of society impact of economic activities and their relatedness to follow fair trade	 Text book Individual & group activity Pictures related to various activities will be shown and students will be told to classified as 	 The relevance of human activity To classify different economic &non economic activity Role of profit in business To compare business profession and employment How to handle 	Assessment Home Assignment will be given
	Commerce-trade: (types-internal, external; wholesale and retail) and auxiliaries to trade; (banking, insurance, transportation, warehousing, communication, and advertising) – meaning	 Causes of business risk Factor before starting a business 	 practices environmental protection relevance of becoming job seeker rather than job giver innovation 	economic and non- economic • Probing method will be used. Students themselves will identify different risks associated	 business risk To consider the factors before starting a business To fulfill the need of the people of society To protect environment The importance of financial resources 	

JUNE +JULY/26	(II)Forms of business organization Introduction Sole proprietorship Joint Hindu family business-features, merits & limitations Partnership- feature, merits, limitations & types of partner& partnership Cooperative society-feature, merits, demerits, & types. Joint stock company-feature, merit limitations & types-public, private. Different between public & private company. Formation of company- Introduction Stages of promotion Incorporation Capital subscription stage	Student would learn- • Different forms of business organization • Feature, merits, limitation of business organization • Distinguish between various forms of organization • Analyzing factors determining appropriate form of business organization • Factors to be noticed while making choices of forms of business Student will learn- • Identifying of business	 Students will be able to identify the partnership form of business from his/her surroundings. Children will be able form partnership deed. They will be able to give examples of types of partners from real life business forms. Child will have more elaborative approach towards legal aspect of partnership. Students will be able to appreciate the need of registration of partnership and formation of partnership deed. Students will be able to debate on partnership and sole proprietor. They will be able learn cooperation, team work, understanding, sharing, 	 Define meaning of partnership. Know different types of partnership and partners form. Discuss the types of partner and partnership. Discuss the types of partner and partnership. The concept of partnership deed and its need. List out the content of partnership deed. Understand about registration of partnership firm and consequences of the non-registration of partnership firm. Explain the merits and demerits of partnership. Compare to partnership with 	Home Assignment will be given • Dividing students in equal group an assigning them activity related to Indian company profile
	IntroductionStages of promotionIncorporation	of forms of business Student will learn-	 debate on partnership and sole proprietor. They will be able learn cooperation, team work, 	• Explain the merits and demerits of partnership. • Compare to	

		minimum subscription • Meaning, types & legal status of promoter • MOA- Name, Situation, Object, Liability, Capital & Association Clause • Meaning, important & content of prospectus • Distinguish between the various forms of Business organisations. • Explain the factors that influence the choice of a suitable form of business organisation.			from real life business forms. Elaborative approach towards legal aspect of partnership. Appreciate the need of registration of partnership and formation of partnership deed. Learn co-operation, team work, understanding, sharing, transparency, financial discipline. Sole proprietorship, company, co- operative society and HUF as a form of business organizations. Their merits, limitations and legal aspects of formation.	
AUGUST/20	 (III)Private, public & global enterprises Introduction Role of public sector Role of private sector Types of public sector enterprise Departmental undertaking 	After completion of the chapter student will learn- • Concept & characteristics of business • Understanding different forms of	 Global development Cooperation Concerned about regional values Respecting the law Collaboration Transparency Mutual trust 	 Text book Case studies on PPE, Joint venture, and multinational companies Students will list out the name of companies 	 Understand the Concept & characteristics of public sector enterprise. Understanding different forms of enterprise. 	Home Assignment will be given- • List of Indian companies entering into joint venture

	 Statutory corporation Government companies Difference between departmental undertaking, public corporation & government companies Difference between public & private sector Global enterprise Joint venture 	enterprise Critically analyze the changing role of public sector Understand feature of global enterprises Can appreciate benefits of joint venture Meaning, feature Merit, demerit, & drawbacks of enterprises Develop an understanding of Concept of public private partnership		working as Joint venture , PPE .	 Critically analyze the changing role of public sector. Understand feature of global enterprises. Identify the benefits of joint venture. Know the meaning, feature Merit, demerit, & drawbacks of public enterprises. Develop an understanding of concept of public private partnership. Learn to work in team. To develop mutual trust. 	
AUGUST/20	 (IV)Business services Classification & types of services Banking service Classification of banking services Types of bank accounts-savings, current, recurring, fixed deposit and multiple option deposit account. Banking services with particular reference to issue 	Student will learn from this chapter- • Meaning & feature of services • Classification of services • Types of services —banking, insurance, Postal & communication • Classification of	 Understanding of different types of banks Accounts. Become familiar with cheque, draft and ebanking. Know about different types of insurance. Safety Foresightedness Learn about Communication modes. Protection of national 	Art Integration Projec t work on banking and insurance in file and PPT Solo Taxonomy will be used to explain different functions of bank Guest lecture on E. banking	 The meaning of business services. To discuss the types of Business service (Banking, insurance, communication services, transportation, warehousing). To develop an understanding of 	Class room discussion will be there with student related to the topic Home assignments will be given- • List of various services you use & get on regular

SEPTEMBER /20	 (V)Emerging modes of business Introduction Meaning & scope of ebusiness E-business & e-commerce Opportunity of e-business E-business & traditional business Resources required for successful e-business implementation online transaction Payment mechanism, Security and safety of business transactions Outsourcing-Concept: Business process Outsourcing (BPO) Knowledge Process Outsourcing (KPO)- Concept, need and scope: Smart cards and ATM"s meaning and utility 	After going through this unit, the student/ learner would be able to: • State the meaning of e-business. • Discuss the scope of e-business. • Appreciate the benefits of e-business • Distinguish e-business from traditional business. • Explain the process of online buying and selling • As a part of e-business. • Examine the major security concerns of • Electronic mode of doing business. • Understand the methods of secure and safe • business transactions. • Identify the resources required for implementation of a successful e-business.	 How to use technology while doing business How to increase its sales by using it. Measures to be taken while doing e-business transactions. Why outsourcing is important nowadays Update themselves with the latest technology. 	Activity on Solo Taxonomy will be conducted: • To explain the concept of outsourcing • Utility of ATM cards Smart cards • Group discussion between students to present the arguments for and against the E- business • Students will explain the different payment mechanism Individual & group activity Project work on Outsourcing	 The meaning of ebusiness. Discuss the scope of e-business. Appreciate the benefits of ebusiness with traditional business. Learn the process of online buying and selling as a part of e-business. Examine the major security concerns of electronic mode of doing business. Understand the methods of secure and safe business transactions. Identify the resources required for implementation of a successful e-business. 	
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Understand the
concept of
outsourcing.
Discuss the need
for business
process
• outsourcing and
Knowledge
Process
Outsourcing
• Examine the
scope for
Business process
Outsourcing and
Knowledge
Process
Outsourcing
State the meaning
of Smart cards
and ATM"s.
Appreciate the
utility of Smart
cards and ATM's

OCTOBER/22	vI) Social responsibility of business & business ethics	 Concept of social responsibility Will know the need of social responsibility-profit maximization, self interest, public image, social power, Identify the social responsibility toward different interest group-customers, employees, shareholders, government, community & superiors & creditors Knowledge of Kinds of social responsibility-economic, legal, ethical & discretionary responsibility Aware about environmental pollution- air, water & land pollution Need for pollution 	Relatedness of business and society. Contribution of business in the development of society. Respecting cultural values. Respecting business and societal ethics. Fulfillment of legal responsibility.	 Solo Taxonomy will be used to develop the concept of social awareness and social responsibility and business ethics Group activity for examining different interest groups. Project work on CSR 	Understand the concept and relevance of Corporate Social Responsibility. • Analyse the impact of business activities on society and vice versa. • Understand the legal aspects of performing CSR. • Analyse the relevance of societal values and norms. • Understand the relevance of following ethics in life as well as business.	Assignment will be given to student after completion of the chapter Assessment will be done by providing a home assignment & then discussion in class- Compare different products of same type with their price, quality & customer satisfaction How different companies are fulfilling their CSR
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		control- ensure safety, economic losses, ensure healthy life • Ways & means of pollution control- regulation, environmental evolution, control standards & ban • Business ethics- factor affecting- Social values, personal values, industry norms, legislation & government rules regulations.				
NOVEMBER/20	 (VII)Sources of business finance • Introduction • Meaning, nature & significance of business finance • Classification & sources of funds • Classification of business finance • On the basis of period-long term, medium term & short time • On the basis of ownership-Owner's fund & borrowed funds • On the basis of source of 	 Meaning of business finance Need of business finance- fixed capital requirement, working capital requirement Introduction to tabular form of sources of funds Identify the international sources of finance 	 Plan the strategies to achieve their objectives Cost control Risk bearer and risk handler Research Problem solving Rationale Decision making 	 Case studies on different sources of finance Guest lecture on mutual funds Solo taxonomy (Group discussion) to explain how finance will be arrange and its investment 	 The concepts of business finance Able to identify different sources of finance To identify the financial requirement To analyse the factors which effects their decision of selecting the appropriate source of finance 	A case study will be given & discussed in class- • Solving financial problem of a restaurant owner • Home Assignment will be given to student on completion of the

generation-			chapter
Internal sources & external	• Examine the		
sources	factor that affect		
IDR , ADR & GDR	appropriate		
Loan from commercial	choice of sources		
bank	of finance		
Borrowed funds:	 On period basis 		
debentures and bonds, loan	student will learn-		
from	_		
financial institution, loans from	Long term- equity		
commercial banks,	shares, retained		
public deposits, trade credit, Inter	earnings,		
Corporate Democits (ICD)	preference shares,		
Deposits (ICD).	debentures, loans from bank		
Differentiate between equity & preferential shares	HOIII Dank		
Differentiate between shares &	• Discuss the merits		
debentures.	• Discuss the merits and limitations of		
debentures.	debentures,		
	bonds, loans from		
	financial		
	• Institutions, trade credit and inter		
	corporate deposits.		
	Medium term-		
	Bank loan, public		
	deposits,		
	deposits,		
	On the ownership		
	basis-		
	Cubio		
	Owner's fund-		
	retained earning		
	Equity shares & retained earning		

Borrowed funds- Debentures, lease finance, public deposit On the basis of generation-
Internal – equity & retained earning External – financial institute, preferential shares, Trade credit,. Understand the concept of Global Depository Receipts American
Depository Receipts and Indian Depository Receipts

NOVEMBER/24	 (VIII)Small business Small scale enterprise as defined by MSMED Act 2006 (Micro, Small and Medium Enterprise Development Act Introduction Meaning & nature of small of small scale business Role of small business Problem of small business Government assistance & special scheme Entrepreneurship Development (ED): Concept, Characteristics and Need Financial institution of set up of small business in rural background 	 Meaning & nature of small business Acquire the important role of small business in India Can analyze the problem of small business Knowledge of different forms of classification of small business in rural area Appreciate the various Government schemes and agencies for development of small scale industries. 	Co-operation. Development of cottage industries. Government initiative for small business unit. Understanding problems of SSE.	 Probing method for concept building Group activity discussing the problems face by small scale industries 	Assessment will be done in asking cross questions by the student
DECEMBER/20	 (IX)Internal trade- Services rendered by a wholesaler and a retailer Types of retail-trade- Itinerant and small scale fixed shops Large scale retailers- Departmental stores, chain stores, mail order business Concept of automatic vending machine Chambers of Commerce 	After going through this unit, the student/ learner would be able to: • State the meaning and types of internal trade. • Appreciate the services of wholesalers and retailers • Explain the different types of	 Appreciate the services of wholesalers and retailers Categorize the different types of retail trade. Emphasize the distinctive features of departmental stores, chain stores and mail order business. Comprehend the concept of automatic vending machine. Confer the role of 	 Text book pages Assignment will be given where students have to collect pictures of different types of retailers. Students will list out different types of retailers they observe in 	 Understand the notion of Internal Trade and its types Explore the impact of internal trade on society . Understand the legal documentation needed in Internal Trade.

and Industry: Basic Functions Main documents used in internal trade: Performa invoice, invoice, debit note, credit note. Lorry receipt (LR) and Railways Receipt (RR). Terms of Trade: Cash on Delivery (COD), Free on Board (FOB), Cost, Insurance and Freight (CIF), Errors and Omissions Excepted (E&OE). Concept of GST and features	retail trade. Highlight the distinctive features of departmental stores, chain stores and mail order business. State the concept of automatic vending machine. Discuss the role of Chambers of Commerce and Industry in the promotion of internal trade. Describe the main documents used in internal trade. Develop an understanding of the various terms used in internal trade. Understand the concept of GST	Chambers of Commerce and Industry in the promotion of internal trade, the main documents used in internal trade. Contribution of business in the development of society. Respecting and following business and societal ethics. Fulfillment of legal responsibility.	Understand the relevance of following ethics in business.
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(X)International business I & II	Student will learn after this chapter- • Meaning & feature • Tabular comparison between domestic & international business • exporting& importing • Institution-World bank, IDA, IFC, MIGA, IMF, WTO, GATT, ATC, AOA, GATS, TRIPS • Develop an understanding of the various documents used in international trade. • Identify the specimen of the various documents used in international trade. • Highlight the importance of the documents needed in n	 understand meaning & features of international business. Differentiate between domestic & international business Have understanding about exporting& importing Institution-World bank, IDA, IFC, MIGA, IMF, WTO, GATT, ATC, AOA, GATS, TRIPS Develop an understanding of the various documents used in international trade. Identify the specimen of the various documents used in international trade. Highlight the importance of the documents needed in connection with international trade transactions. Contribution of business in the development of society. Respecting and following business and societal ethics. Raise awareness of the interrelatedness of one country's political policies and economic 	 Abbreviation of documents used in international trade is made to remember it. Actual documents will be shown used in International business. Role play and probing questions to introduce the topic. Case studies on international business 	 Concept, meaning and features of International Business Distinguish between business & domestic business Divergence between internal & external trade Scope & benefit of international business Indian foreign trade Import, export procedure Foreign trade promotion & incentives Organizational support International trade & trade agreements. Documents involved in International Trade; documents involved in export trade, indent, letter of credit, shipping order, shipping order, shipping bills, mate"s 	Assessment will be done in asking crosquestions by the student
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• practices on another;

• Learn to improve international business

receipt(DA/DP), specimen,

importance

needed in

connection with

international trade

		transactions.	relations through appropriate communication strategies; • Understand the global business environment— that is, the interconnectedness of cultural, political, legal, economic, and ethical systems; • Explore basic concepts underlying international finance, management,	Understand the relevance of following ethics in business.	
JANUARY/23	X)International business I & II (Contd.) PPT Presentations on project		marketing, and trade relations; and Identify forms of business ownership and international business opportunities. By focusing on these, students will gain a better understanding of Political economy.		
	work. REVISION				

FEBUARY/5	REVISION			